



Center for International Migration & Integration

מרכז להגירה בינלאומית ולקליטה

Registered Association

CIMI is looking for a salaried employee to work as a Chinese-to-Hebrew/English Translator.

A salaried employee who is fluent in Mandarin Chinese is required to provide telephonic and digital response services, including the translation of inquiries from Indian migrant workers contacting the Call Center for Migrant Workers, as well as the translation of information materials for workers. The Call Center was established and is operated by the Center for International Migration and Integration (CIMI) for the Population and Immigration Authority (PIBA). The center provides assistance to workers in the agriculture, construction, industry, infrastructure, caregiving, restaurant, and hotel sectors who arrived in Israel.

Requirements:

- Fluency in speaking and writing in Mandarin; knowledge of Hebrew an advantage
- Strong communication skills, understanding, and empathy for migrant workers contacting the center.
- Work ethics and maintenance of information confidentiality.
- Previous experience in language translation and working with migrant workers an advantage.
- Work from home.

Translation services include:

- Providing services during hours coordinated with the organization, which include fixed shifts two or three times a week at the Chinese-language call center.
- Documenting inquiries according to call center procedures and submitting them to the computerized inquiry system.
- Translating information materials upon request.
- Participating in call center training programs regarding the employment conditions of migrant workers required for responding to inquiries.

Hourly wage: 50 NIS. **Start date:** Immediate.

Those interested in offering their services as translators, please contact the email: amitd@cimi.org.il

Please note: Parallel to this publication, a recruitment notice is being published on behalf of the organization for those interested in working with the organization as an independent contractor (freelancer) rather than a salaried employee. The wage for an independent contractor is 60 NIS per hour.